



**BROOKFIELD  
COMMUNITY  
SCHOOL**

**Brookfield Community School**

Chatsworth Road

Chesterfield

Derbyshire

S40 3NS

01246 568115

[enquiries@brookfieldcs.org.uk](mailto:enquiries@brookfieldcs.org.uk)

[www.brookfieldcs.org.uk](http://www.brookfieldcs.org.uk)

Headteacher: Mr K Hirst

26<sup>th</sup> January 2024

Dear Parent/Carer

**Year 10 Tutor Review Meetings and Early School Closure all Year groups  
Thursday 1<sup>st</sup> February 1.55pm**

I am writing to let you know about the final tutor review meetings that will take place next week. Tutor review meetings are an opportunity for parents to have an **online video conversation** with their child's tutor to discuss their **pastoral development** and set agreed targets for the year ahead. This is different to the subject based parents' evening where parents will have the opportunity to speak to their child's subject teachers about their progress in their subjects.

The topics covered will include students' progress and enjoyment of school, future ambitions, attendance and wider participation in co-curricular activities. Each year group will have a slightly different focus given the priorities in that year group.

**Early School Closure**

School will close at 1.55pm **for all students** in Years 7-13 to allow tutors to have appointments with parents from 2.00pm.

**How to book a review meeting with your child's tutor**

We will send a link to parents of students in **Year 10 today** to make an appointment on *SchoolCloud*. This is the system we have used previously to make appointments for parents' evenings. You will be able to choose a time to speak with your child's tutor on a *SchoolCloud* video call.

**If you are unable to attend** the online meeting, please leave a message on the booking system for your child's tutor with a time you would like a call back.

If you have any questions, or require your son/daughter to remain in school until 2.55pm on 1<sup>st</sup> February 2024, please do not hesitate to contact school or via email to:

[dataandexams@brookfieldcs.org.uk](mailto:dataandexams@brookfieldcs.org.uk)

Yours faithfully

Mr M Robinson  
Deputy Headteacher

**REDHILL**  
ACADEMY TRUST



Equality and Achievement