



**BROOKFIELD
COMMUNITY
SCHOOL**

Brookfield Community School

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Chesterfield

Derbyshire

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Headteacher: Mr K Hirst

28th September 2023

Dear Parent/Carer

Year 9 Tutor Review Meetings – Tuesday 3rd October 2023

I would like to invite you to make an appointment for the Year 9 Tutor Review Meetings on **Tuesday 3rd October 2023**.

This is an important event giving you the opportunity to have a conversation with your child's tutor to discuss their **pastoral development** and set agreed targets for the year ahead. This is different to the subject based parents' evening where you will have the opportunity to speak to your child's subject teachers about their progress in their subjects.

The topics covered for Year 9 parents will include students' attendance, enjoyment of school, future ambitions including GCSE choices, and wider participation in co-curricular activities.

For this, our first Tutor Review Meeting at Brookfield, we will conduct appointments by telephone. You are able to choose a time for your call on the SchoolCloud website.

To book your appointments please visit: <https://brookfieldcomschool.schoolcloud.co.uk/>

The login screen will ask you for the details we have on record for you and your child.

Appointment slots are open now and the booking system will remain open until **Tuesday 3rd October at 1.00pm**.

If you are unable to speak to staff at the times on the booking system, please leave a comment for your child's tutor so that they can call you at a different time.

If you do not have access to the internet, or have any queries or problems accessing the system please phone school or email at: dataandexams@brookfieldcs.org.uk and we will be happy to add appointments on your behalf or answer your queries.

Yours faithfully

Mr M Robinson
Deputy Headteacher

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