



17<sup>th</sup> July 2020

Dear Parents/Carers

### End of Term and September arrangements

I would like to thank you for your understanding and support over the long and unprecedented period of school closure. As we approach the summer holiday, this letter is intended to update you on our planning for September.

Despite the appearance of school being closed since March, the reality is very different. Brookfield has remained open to the children of key workers whilst we delivered the vast majority of our provision online. In recent weeks, we have seen the return of Year 10 and Year 12 students. Over the past two weeks we have held review meetings for students and parents with form tutors in Years 7, 8 and 9. Recently our new Year 7 students and Year 12 students completed virtual induction days. It has been wonderful to see students starting to return to school as we build towards the intended full reopening in September. For Year 11 and 13 we have completed Centre Assessed Grades and await results days in August. During the period of partial opening, we have planned lots of work to take place to improve the facilities and accommodation at the school. This includes a full refurbishment of top floor rooms (Maths and Geography) and the replacement of the Science block roof that will eliminate the leaks that have been an unwelcome feature of winter lessons at the school over some years. I hope you see from this summary that school has remained a very busy and purposeful place. We are very much looking forward to restarting in September and seeing students back in school.

### Arrangements for September 2020

School will re-open for all students on **Monday 7<sup>th</sup> September**. Our new Year 7 students start on **Friday 4<sup>th</sup> September**, details of which have been communicated to parents. Further details of arrangements for the start of term will be provided in week commencing 17<sup>th</sup> August.

As you are aware, the government released guidance on the 2nd July that stated, 'given the improved position, the balance of risk is now overwhelmingly in favour of children returning to school' and that, 'we can plan for all children to return.' The guidance can be found [here](#). Since the release of the guidance, we have worked closely with Redhill (our academy trust), our local governing body, our staff, headteachers in the Redhill trust and local headteachers to develop our plans as we collectively interpret the new guidance. We have been asked to put in place:

*'proportionate protective measures for children and staff, which also ensure that all pupils receive a high-quality education that enables them to thrive and progress. In welcoming all children back this autumn, schools will be asked to minimise the number of contacts that a pupil has during the school day as part of implementing the system of controls to reduce the risk of transmission.'*



Staff at school have been busy planning a safe way in which we can support the government strategy that all pupils, in all year groups, will return to school full-time from the beginning of the Autumn term 2020. We can assure you that the priority at the forefront of all our planning is, and will continue to be, your child's safety and well-being along with that of our staff.

### School Day from September

We will be introducing a revised timetable and school day from September that, as far as possible, maintains the planned curriculum whilst staggering break and lunch times to enable year group 'bubbles' to be kept separate but still have access to the dining area and suitable social space. **Note that this school day replaces the new school day that was communicated earlier this term, although start and end times remain the same.** The timetable summary is below:

	8.15-8.30			Period 2 9.55-11.10		Period 4 (12.10-13.55)	
Year 7	Arrive	Tutor Time 8.30-8.55	Period 1 8.55-9.55	Break 9:55 -10:10	Period 3 11.10-12.10	Lunch – 12.10-12.45	Period 5 13.55-14:55
Year 8	Arrive			Break 10:10-10:25		Lunch – 12.10-12.45	
Year 9	Arrive			Break 10:25 - 10:40		Lunch – 12.45-13.20	
Year 10	Arrive			Break 10:40 - 10:55		Lunch – 12.45-13.20	
Year 11	Arrive			Break 10:55 - 11:10		Lunch – 13.20-13.55	
Year 12	Arrive			Break 9:55 -10:10		Lunch – 12.10-12.45	
Year 13	Arrive			Break 10:55 -11:10		Lunch – 13.20-13.55	

Note that lunchtime arrangements do involve two year groups at the same time, but that these year groups will use completely separate areas for lunch and social gathering. These areas are the Main Hall and the rear dining area. Sixth form students will use The Hub. Food will only be available in the canteen at lunch time.

### Arrangements to reduce the mixing between groups

We have been asked to apply the overarching principle, 'to reduce the number of contacts between children and staff', whilst at the same time delivering a broad and balanced curriculum. After much consideration and complex rooming, our intention is that:

- Students, as far as possible, will be kept separate in year groups.
- We have separated the school into zones for different year groups.
- For the vast majority of lessons, apart from PE, Design and Performing Arts, students in years 7, 8 and 9 will have their own separate teaching space. Movement between rooms will be minimised.
- Year 10 and 11 students will have their own separate teaching space. However, to maintain their curriculum, students will move for specialist provision such as PE, Design and Performing Arts.

- Sixth form students will be taught for the majority for their lessons in an identified zone, with some movement for specialist provision.
- Students in Year 7-11 will have their own identified area at break time for either indoor or outdoor break.
- Students in Year 7-11 will have a staggered lunch, but within the normal overall timings, to keep year groups separate.

Note that we will write to all parents in week commencing 17<sup>th</sup> August with further details of our re-opening plans. This will include the specific classrooms for students to report to on their first day.

### **Revised Brookfield Community School Uniform and Electronic Equipment Policy**

Exemplary standards of appearance and dress supports Brookfield Community School's commitment to excellence. All students are expected to adhere to the uniform and equipment policy at all times. The uniform and equipment policy has been updated for September 2020. The full uniform policy is on the school's new website, however, the main changes are:

- Socks: plain black or grey (white socks are no longer allowed). Red football socks should be worn for physical education
- Skirts must be a **suitable** length and worn with **compulsory** plain black or grey tights (not footless leggings)
- Fake tanning agents should not be used
- Fake nails are banned
- Unnatural hair colouring should not be used
- Aerosol deodorants should also not be brought to school
- Mobile phones and other electronic devices should be turned off and placed in student bags at all times
- Electronic devices will be confiscated and detentions issued if seen

For minor infringements, a student will have their conduct card signed. For major uniform and appearance infringements, students are likely to be sent home before being allowed to attend lessons. Where this is not possible, the student will be isolated.

### **Lost Property**

Unidentifiable lost property is located in the main reception. **Please could parents ensure that names are written in all items of uniform.**

### **Behaviour Expectations and Consequences**

All stakeholders at Brookfield Community School are committed to excellence. When our high expectations are not met, students will receive consequences. When students excel, they will receive recognition and rewards. The school's behaviour policy is viewable on the website.

In September, due to Covid-19, the school's isolation room will be closed. Any students requiring isolation will be isolated within their year bubble or in an alternative area of the school, ensuring social distancing measures are in place. Any detentions will be completed within year groups (due to Covid-19). Further information will be published before the start of the new academic year.

And finally, we have some notable staff leavers this year, including our longest serving member of staff, Mr Arnold, who has worked at Brookfield since the school opened in 1991 and who now heads into a well-earned retirement. Other teachers that leave us after long Brookfield careers are Mr Mitchell (who himself has been at Brookfield for 26 years), Mr Fagan, Mr Taylor and Mrs Wall. Also leaving us are Miss Nutting and Mr Clay. We also have members of our support staff team leaving this year, once again with some long Brookfield service. These are Mrs Farnfield, Mrs Kettle, Mr Lane, Mrs Maguire, Mrs Peters, Mr Peters, Mrs Raynes, Mrs Shaw and Mrs Watkinson. On your behalf I would like to thank all for their commitment at Brookfield and wish them the very best in their retirement and next steps.

Please note that during the summer holidays our school reception will not be manned. If you have an urgent enquiry, please contact us on [enquiries@brookfield.derbyshire.sch.uk](mailto:enquiries@brookfield.derbyshire.sch.uk)

As always, thank you for your support of school throughout this year. I wish you all a safe and happy summer break.  
Yours sincerely



Mr K Hirst  
Headteacher