



Our Reference: KH/GHR

16th December 2020

Dear Parents/Carers

### End of Term arrangements - Thursday 17<sup>th</sup> December 2020

I hope you and your families are well as we approach the end of a very busy term. A reminder that the last day of term is **Thursday 17<sup>th</sup> December 2020** with students finishing at the usual time (14.55pm).

School reopens again on **Monday 4th January 2021**. All students are to be in their form rooms each day by 08.30am. The following entrances should continue to be used:

Year Groups	Entrance
Years 7, 10 and 11	Upper Moor Street via Storrs Road
Years 8 and 9	Main entrance – front of school
Years 12 and 13	Main entrance – front of school (fob entry)

Our students always look very smart in their uniform and I am grateful for your support in ensuring this is the case. Details of uniform expectations can be found [here](#).

We can all agree that 2020 has been a very challenging year which has brought immense pressures for all. I am very grateful for the way parents, carers, students and staff have worked together to ensure that the education and experience of students has been as rich and safe as possible. Since March 2020 our students and families have had to deal with many changes to school routine and experiences and it is a testament to the whole school community that this has happened in such a supportive and sensible manner.

### A few important reminders:

#### Reporting positive COVID cases to school

As a school we have a responsibility to identify any students who may have been in contact with anyone who has tested positive for COVID-19 and this extends into the Christmas break. If a student develops symptoms of COVID-19 between Friday 18<sup>th</sup> December and Sunday 20<sup>th</sup> December (inclusive) please notify school using the following email address: [enquiries@brookfieldcs.org.uk](mailto:enquiries@brookfieldcs.org.uk)



Our students are coping well with rules designed to limit transmission of the virus. Thank you for your support with this important aspect and in reinforcing expectations. Can I draw your attention to the 'COVID-19 Information Centre' on our school website, where we have provided lots of information and resources regarding COVID-19 and how we can all support the measures to limit transmission. The section can be found [here](#).

- If students or family members develop COVID-19 symptoms, they should self-isolate and book a test. **They should stay at home until the test result arrives.**
- Students should **not be sent to school** if they (or any member of the household) has any symptoms and has booked a test or is awaiting a test result.
- If the test result is positive, the person must self-isolate for 10 days. Other members of the household should self-isolate for 10 days **from the date of symptoms**.

### **Staff Leavers**

We have a number of staff leaving for new ventures this Term. Mr Rob Jackson (Teacher of ICT), Mrs Rachael Shaw (English), Miss Olivia Whelan (Teacher of Science) and Miss Eleanor Rose (Teacher of PE). On behalf of the parents, students, governors and staff I would like to thank them all for their commitment to Brookfield and wish them every success for the future.

### **Festive activities**

Whilst the final term has not been as normal, there has been an enormous amount of work, including charitable work, that has happened. This week's latest edition of *Brookfield News* provides a glimpse of the activity taking place in school that has helped to support others and ensure that some semblance of normality has been retained at the end of such a turbulent year.

On behalf of myself and all the staff, I would like to take this opportunity to wish you all a very Merry Christmas and a Happy New Year.

Yours faithfully



Mr K Hirst  
Headteacher